

Introduction

I am recently retired and seeking part-time or contract work, either remote or in the Minneapolis–St. Paul (Twin Cities) area. I bring to the table deep experience in WordPress design, Microsoft tools (including Copilot & Power BI), communications strategy, writing/editing/documentation, and creative digital content – all backed by a strong foundation in leadership, teaching, and technology integration. Additionally, I have worked “on the ground” in a number of US and Canadian cities and other international sites. For a “deeper dive” into my background and work samples see my website oganovic.com.

Core Competencies

- *Microsoft Ecosystem*: 365 Suite, Copilot, Power BI, Visio, SharePoint, Project, OneNote, Teams.
- *Website Management*: WordPress builds/migrations (Divi, Gutenberg, Classic), cPanel, SEO, responsive design, needs assessment, user documentation, troubleshooting.
- *Digital Content Creation*: Audio/video production (Filmora, Audacity, Camtasia), editing, accessibility.
- *Executive Communications*: Public speaking, presentation design, stakeholder engagement/communications.
- *Instructional Expertise*: Software training (both in-person and remote), documentation, courseware development & delivery, client support.

Recent Experience

- **Senior Advisor to CIO, U.S. Office of Personnel Management (Remote)** 2020–2025
Guided high-level projects and messaging strategies. Crafted executive presentations, supported congressional communications, and drove employee engagement for 250+ personnel in the OCIO.
- **Freelance WordPress Developer & Multimedia Specialist (Twin Cities)** 2016–Present
Delivered dozens of tailored websites. Managed security, e-commerce (Stripe/PayPal), forms, calendars, media, and ongoing site maintenance. Created custom graphics, videos, and voiceover narration.
- **Instructor & Product Manager, Oracle (Twin Cities and remote)**, 2007–2015
Taught Oracle and PeopleSoft systems across North America. Led client engagements, designed custom training, and advised customers on enhancements, troubleshooting, and integration.

Earlier Roles

- **Director of HRIS, Carlson Companies** - Led a 20-person team during major PeopleSoft upgrades and transitions. Integrated systems, reduced contractor spending, and streamlined HR analytics and learning tools.
- **Senior Consultant, IBM** - Implemented Oracle and PeopleSoft solutions for U.S. and Canadian clients. Oversaw full project lifecycles from gap analysis to post-launch support.
- **HR Tech Manager, Honeywell** - Managed international PeopleSoft implementations and legacy system support for over a decade.
- **Supervisory Personnel Specialist, U.S. Army Corps of Engineers** - Worked across HR disciplines with a focus on early HR system automation and employee data integration.

Education

- **M.A. in Industrial Relations**, University of Minnesota
- **B.A. in Mass Communications & B.S. in Education**, St. Cloud State University

Certifications

- Microsoft Certified: Azure Fundamentals (AZ-900)
- IBM Certified Consultant
- PHR (Professional in Human Resources)